



## MINUTES OF THE VILLAGE COUNCIL PLANNING COMMITTEE MEETING HELD ON 29 NOVEMBER 2021

<b>Councillors (Cllrs) present:</b> John Moffatt (Chair), Deano Cline and Sakina Bradbury	<b>Visitors:</b> one (part)
<b>Other Committee members present:</b> Andy Strivens.	<b>In attendance:</b> Simon Bold (Clerk)

*The meeting started at 7pm and closed at 7:45pm.*

- 1 **CHAIRMAN TO OPEN THE MEETING**  
Cllr Moffatt opened the meeting.
- 2 **APOLOGIES FOR ABSENCE**  
Cllr Zack Jones had provided his apologies prior to the meeting.
- 3 **DECLARATIONS OF INTEREST**  
No Cllr and other member of the Committee declared a pecuniary or ‘other interest’ in respect of an item on the agenda.
- 4 **MINUTES** (*of the previous Planning Committee meeting*)  
The minutes of the 25<sup>th</sup> October 2021 Committee meeting were approved. The Clerk to upload a copy to the Council’s website. SBo
- 5 **PLANNING CASES**
  - a. Appendix A shows a summary of the applications that were discussed and the resolutions in respect of each. The Clerk to submit the Council’s comments in respect of each application to Tandridge District Council (TDC). SBo
  - b. No items were discussed in respect of ‘yet to be determined’ applications, recent decisions by Tandridge District Council, planning appeals and any other related correspondence.
- 6 **NEXT MEETING**  
The next meeting to take place on 20<sup>th</sup> December 2021. The Clerk to check the availability of all Planning Committee members nearer the time. ALL  
SBo
- 7 **PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960, SUB-SECTION 2**  
None.

SIGNED: .....

## APPENDIX A

### PLANNING COMMITTEE LIST OF APPLICATIONS 29 NOVEMBER 2021

*Adjoining Parish (Caterham Valley)*

Application number	Address	Description	Village Council resolution (summary)
2021/1800	381 Croydon Road, Caterham, CR3 6PN	Demolition of existing buildings and erection of a Class E retail unit, including refurbishment of existing office unit to provide a commercial unit at ground floor with residential dwelling above; alongside access, car parking and associated works.	Councillors objected due to limited on-site parking, concerns over highways safety and the adequacy of flood mitigations measures. Other issues raised by the neighbouring Parish Council were also cited as concerns.

*In Whyteleafe*

2021/1997	3 Downsway, Whyteleafe, CR3 0EW	Demolition of existing rear outbuilding. Erection of two storey rear extension with associated works including rear decking and steps to ground level.	Councillors raised an objection on the basis of overshadowing and the loss of outdoor amenity space plus potential for overlooking.
2021/1945	158 Godstone Road, Whyteleafe, CR3 0ED	Removal or variation of condition 4 (Use of office space) of planning permission ref: 94/737 (Replacement of existing roof to 158a to provide 2nd floor with additional office accommodation. Alteration to widen front elevation of 158 to enable provision of 2 additional parking spaces) dated 23/05/1995.	Councillors raised a concern about the loss of existing commercial (office) space and its impact on the economic mix of the Village.
2021/1925	49 Whyteleafe Hill, Whyteleafe, CR3 0AJ	Erection of single storey side and rear extensions	No comment
2021/1930/NH	4 Birdhurst, 21 Portley Wood Road, Whyteleafe, CR3 0BQ	Erection of a single storey rear extension of the property which would extend beyond the rear wall of the original house by 6 metres, for which the maximum height would be 3 metres, and for which the height of the eaves would be 3 metres (Notification of a Proposed Larger Home extension)	No comment

<b>Application number</b>	<b>Address</b>	<b>Description</b>	<b>Village Council resolution (summary)</b>
2021/1920	37 Torwood Lane, Whyteleafe, CR3 0HD	Loft conversion including front rooflights (Application for a Certificate of Lawful Development for a Proposed Use or Development)	No comment
2021/1758/NC	226 Godstone Road, Whyteleafe, CR3 0EE	Change of Use from Commercial (Use Class E) to Dwellinghouse (Use Class C3) for conversion of vacant retail space at part ground floor level into 1No residential unit within the curtilage of the existing building (Notification of Prior Approval under Part 3, Class MA of the GPDO).	Councillors objected as they wished to see the retention of commercially active premises in this location
2021/1656/NC	1 Welcome Terrace, Godstone Road, Whyteleafe, CR3 0EA	Change of Use from Commercial (Use Class E) to Residential (Use Class C3) for conversion of the building into 2 x 1-bedroom bedroom flats within the curtilage of the existing building (Notification of Prior Approval under Part 3, Class MA).	Councillors objected due to the absence of any dedicated off-street parking allocation.

*Note: Tandridge District Council (TDC) is the Local Planning Authority*