



**Council members are summonsed to the meeting  
of the Council to be held on Monday 15<sup>th</sup> January 2024 at 7:45pm  
at the Transept of St Luke's Church, Whyteleafe Hill, CR3 0AA**

*Prior to the commencement of the meeting at 7:30pm, a period not exceeding 15 minutes will be allowed to enable members of the public to bring matters of interest or concern to the attention of Councillors.*

**AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **CODE OF MEMBERS' CONDUCT**
  1. To receive declarations of interests by Councillors.
  2. To confirm that a dispensation is in place so that the Council can remain quorate in respect of item 6.3 below.
3. **MINUTES**

To approve the minutes of the last Council meeting held on 13<sup>th</sup> November 2023.
4. **HIGHWAYS AND TRANSPORT**

To discuss any highways and transport issues and to agree next steps.
5. **COUNCIL PRIORITIES**

To receive reports of progress since the last meeting and to agree next steps and, where appropriate, to approve related expenditure.
6. **FINANCE**
  1. To review the Council's financial reports to 31 December 2023 (unaudited).
  2. To reconcile reports with the Council's bank and investment statements.
  3. Councillors to review and approve the Council's budget and precept for 2024/25.
7. **PLANNING**
  1. To receive reports of the Planning Committee meetings of 27<sup>th</sup> November and 18<sup>th</sup> December 2023.
  2. To agree participants of the next Planning Committee meeting scheduled for 29<sup>th</sup> January 2024.
  3. To receive a report of recent activities relating to the Caterham, Chaldon and Whyteleafe Neighbourhood Plan Implementation Group and to agree any follow-up actions.
8. **OUTSIDE BODIES, PUBLIC EVENTS AND CONSULTATIONS**
  1. To receive meeting reports, where applicable, and details of future meetings.
  2. To consider any future public events, including the next Annual Village Meeting, and, if applicable, related expenditure.
  3. The Clerk to provide details of correspondence and consultations and, if applicable, Councillors to agree next steps.
9. **PUBLICITY AND COMMUNICATIONS**

To consider items for publication in local printed media and the Council's website.

Clerk: Mr Simon Bold  
Tel: 07939 403414  
Email: clerk@whyteleafevillagecouncil.gov.uk  
Website: www.whyteleafevillagecouncil.gov.uk



**10. PAYMENTS AND EXPENDITURE**

Councillors to approve, if appropriate, the list of payments provided by the Clerk and to consider any items of future expenditure including requests for training.

**11. NEXT MEETING**

1. To note the date of the next Council meeting scheduled for 12<sup>th</sup> February 2024.
2. To note the schedule of meetings for the remainder of 2024.

**12. SUB-SECTION 2 - PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960:**

Any items that need consideration and/or a decision whilst excluding the public.

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MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND -

PLEASE CONTACT THE CLERK BEFOREHAND FOR DETAILS