

Simon Bold (Clerk)

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	<p>in respect of the Community Asset Transfer Pilot Project. He advised that more financial information was required from TDC before any substantive progress could be made. Cllrs Cline and Jones, as well as the Clerk, to attend further meetings with TDC including the next TDC Parish Assembly in April and provide an update to all Cllrs.</p> <p>3. The Clerk provided a proposal, based on discussions with Cllrs Cline, Jones and Skilton, to replace the damaged wooden bench in central Whyteleafe (near the Post Office) with a durable recycled plastic one. This would be the same specification as the benches which had been successfully installed on Whyteleafe Hill in 2023/24. In addition, Cllrs acknowledged that the post-mounted bin at the entrance to the Station Road Car Park (central Whyteleafe) also required replacement due to heavy damage. The Clerk added that another post-mounted bin, located on the Godstone Road opposite Well Farm Heights, might need replacement but that he would inspect it to see if a repair would suffice. Cllrs approved a maximum expenditure of £2,240 for the replacement and installation of the bench, with plaque, and possibly two bins (from the Environmental Enhancements budget). The Clerk to check each site and then procure these items as necessary.</p> <p>Cllrs also considered whether to purchase and install a new planter on the section of pavement near the top of St Lukes Road (north-side). Cllrs supported this initiative but wanted to ensure that SCC Highways would agree to install a section of railing at the top of St Lukes Road to improve pedestrian safety and form an enclosed area where the planter could be located. Cllrs agreed expenditure of up to £1,200 for the purchase and delivery of the planter, compost and plants. The Clerk to procure subject to confirmation by SCC Highways of the new section of railing.</p> <p>Cllrs Cline and Skilton confirmed that they would update Cllrs on any planned enhancements to the Community Garden at the next meeting.</p>	<p>MJ DC SB</p> <p>SB</p> <p>SB</p> <p>DC LS</p>
5.	<p><b>PLANNING</b></p> <p>Cllrs Cline, Goldsmith and Skilton confirmed their availability to attend the next Planning Committee meeting on 24<sup>th</sup> March 2025. The Clerk to check the availability of Cllrs Lawrence-Browne and Naidoo (both Planning Committee members) nearer the time.</p>	<p>DC JG LS SB</p>
6.	<p><b>OUTSIDE BODIES, PUBLIC EVENTS AND CONSULTATIONS</b></p> <p>1. The Clerk reminded Cllrs that the Tandridge Parking Review was due to close at the end of May 2025. He asked Cllrs to let him know of any proposals for consideration by the Council prior to the next Council meeting.</p> <p>The Clerk to send Cllr Cline details of the Annual Primary and Secondary School Travel Surveys (2025), currently being conducted by SCC, for sharing on social media to encourage greater participation.</p> <p>Cllrs noted TDC's intention to open a new Community Infrastructure Levy bidding round from 1<sup>st</sup> May 2025. The Clerk to circulate more details once issued by TDC.</p> <p>Cllrs, along with members of the public, had attended a Neighbourhood Plan Regulation 14 consultation briefing prior to the meeting. Cllrs expressed their support for a review of the Plan and the inclusion of policies relating to flood mitigation and amenity spaces. Cllrs raised no further issues with respect to the current consultation. The Clerk to provide copies of the hand-outs to those Cllrs not at the meeting.</p> <p>2. Cllr Cline to invite members of Whyteleafe AFC and the Whyteleafe &amp; Caterham</p>	<p>ALL</p> <p>SB</p> <p>SB</p> <p>SB</p>



	<p>Tennis Club to attend the Annual Village Meeting on 14<sup>th</sup> April 2025. Cllr Henty to also invite the various groups affiliated to the Whyteleafe Community Hub.</p> <p>The Clerk reported that the last Village Council litter pick on Sunday 23<sup>rd</sup> February had been attended by 23 volunteers with over 27 sacks of litter cleared from around the centre of Whyteleafe. The Clerk to publicise the next Village Council Litter Pick (scheduled for the 18<sup>th</sup> May 2025) in May and Cllrs to advise him of any areas in Whyteleafe that they feel would benefit from a litter pick.</p> <p>Cllrs Cline and Goldsmith volunteered to attend, on behalf of the Village Council, a presentation by the Caterham Chaldon and Whyteleafe Youth Charity on the 20<sup>th</sup> March at 6:15pm (in Caterham Valley).</p>	<p>DC JH</p> <p>SB ALL</p> <p>DC JG</p>
7.	<p><b>PUBLICITY AND COMMUNICATIONS</b></p> <p>Cllr Jones to write the next CR6 article and Cllrs were keen that this should include images of the daffodils in Whyteleafe which had been planted by volunteers.</p>	MJ
8.	<p><b>POLICIES</b></p> <p>Cllrs reviewed the Council's Standing Orders and Financial Regulations which had been circulated by the Clerk prior the meeting. Cllrs acknowledged that due to The Procurement Act 2023 and The Procurement Regulation 2024 coming into force in February 2025, changes to the Council's Financial Regulations were necessary.</p> <p>Cllrs approved Standing Orders (subject to the removal of the National Association of Local Councils logo) and Financial Regulations (subject to the figure in item 6.9i being amended to £1,000 to match the figure in 5.15). The Clerk to issue both documents and upload copies to the Council's website.</p>	SB
9.	<p><b>PAYMENTS AND EXPENDITURE</b></p> <p>Cllrs authorised the list of payments totalling £3,452.05 as shown at Appendix 1: Schedule of Payments. The Clerk to dispense all payments.</p> <p>Cllrs agreed expenditure of up to £126 (excluding VAT and/or delivery) for VE Day 80 Lamp Post signs for display around the Community Garden and other suitable sites in central Whyteleafe. The Clerk to procure.</p>	<p>SB</p> <p>SB</p>
10.	<p><b>NEXT MEETING</b></p> <p>Cllrs noted that the next meeting of the Council was scheduled to take place on Monday 19<sup>th</sup> May 2025.</p>	ALL
11.	<p><b>SUB-SECTION 2 - PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960:</b></p> <p>None.</p>	



### **Appendix 1: Schedule of Payments**

<b>Chq No.</b>	<b>Payee</b>	<b>Amount £</b>	<b>Comments</b>
383*	Simon Bold	**	Clerk's salary for February 2025
384*	Surrey Pension Fund	**	Employee and employer pension contributions for February 2025
385	Caterham on the Hill Parish Council	1,670.00	Annual contribution to the CCWNP Implementation Group
386	Andrew Siddall t/a Grass2Long	60.00	Regular maintenance in February 2025
387	Simon Bold	212.13	Reimbursement of costs incurred in February 2025
388	Surrey County Playing Fields Association	10.00	Affiliation fee for 2024/25 (retrospective)
	<b>TOTAL</b>	<b>£3,452.05</b>	

*\*Paid in accordance with the Council's Scheme of Delegation*

*\*\* All payments relating to staff costs have been redacted and form part of a confidential record in accordance with Financial Regulation 7.4*